

Northgate Community Center Building and Pool Rental Agreement

Effective January 1, 2013

Event Date _____

Event Start Time _____

PRINT First Name _____

PRINT Last Name _____

Street Address _____

City, State, Zip _____

Home Phone _____

Cell Phone _____

email address _____

Number of guests at your event _____
birthday party, etc.)

Please describe your event (i.e., bridal shower, family reunion,

Are you requesting usage of the pool during this function? No Yes

If yes, please contact Bill Clowser at 240-675-0171 at least two weeks prior to your reservation date.

Please check appropriate box: I own my unit at Northgate. I am a tenant at Northgate.

If you are a tenant, please provide the following information and obtain your landlord's signature below.

Owner's First Name _____

Last Name _____

Street Address _____

City, _____

State, Zip _____

Owner's Home Phone _____

Owner's Cell Phone _____

Rules and Regulations

- The Community Center Building and Pool are available for the personal use of owners and residents of the Northgate Community. Commercial and corporate activities are not allowed.
- Residents who are tenants of Northgate must obtain their unit owner's co-signature on this rental agreement form.
- A minimum of two weeks' advanced notice is required for scheduling a function.
- The renter of the facilities must be present during the entire event.
- The renter is responsible for the actions of all guests.
- The maximum allowed capacity in the Community Center Building is 50.
- Fees for the usage of the building include a \$200 damage deposit (returnable upon satisfactory condition of the facilities) and a \$150 non-refundable rental fee.
- When usage of the pool is requested in conjunction with rental of the building, fees will be assessed at \$5.00 per person attending the function, with a minimum fee of \$50.00.
- Use and/or possession of illicit drugs and drug paraphernalia anywhere on the premises is prohibited.
- The possession and consumption of alcoholic beverages by minors anywhere on the premises is prohibited.
- No reservation will be held or confirmed until the Management Company receives this form completed in its entirety and accompanied by the damage deposit and appropriate rental fees.
- All functions taking place in the Community Center Building must terminate by 11 p.m.
- The Community Center Building must be cleaned up and checked out by 9 a.m. the following day or sooner.
- All functions taking place in the pool must terminate by 9 p.m.
- The renter indemnifies and holds Northgate Community Association, Inc., its officers, employees and agents harmless from all liability for personal injury including wrongful death or property damage suffered by renter, any and all guests and/or any minor(s) which is caused in whole or in part by any activity while occupying the premises.
- Return application to: P.O. Box 4973, Hagerstown, MD 21742

I have read and understand the above rules and regulations. By my signature, I accept the terms of this Rental Agreement and agree to comply with them.

Requestor's Signature _____ Date _____

I approve of the above-named tenant's use of the Northgate Community facilities. If damage occurs during this event, and my tenant fails to reimburse the Northgate Community Association, by my signature I acknowledge that I am ultimately responsible, and I agree to pay for all damages.

Owner's (Landlord's) Signature _____ Date _____

FOR OFFICE USE ONLY:

\$200 Damage Deposit received

\$150 Rental Fee received

\$ _____ Pool Fee received for _____ # of guests

Mgmt Co's Signature _____

Pool Mgr's Signature _____